

## **JOB ANNOUNCEMENT**

**Position:** Internal Auditor: Lamar University, Lamar Institute of Technology, Lamar State College-Orange and Lamar State College-Port Arthur. This position is housed on the Lamar University campus in Beaumont, TX.

**The Texas State University System (TSUS)** invites applications for the position of Internal Auditor for Lamar University, Lamar Institute of Technology, Lamar State College-Orange and Lamar State College-Port Arthur. These campuses are member institutions of the Texas State University System, the oldest multi-campus system in Texas. This position will be posted until filled.

### **QUALIFICATIONS**

Bachelor's degree with a major in accounting or related financial discipline. Must be a Certified Public Accountant (CPA) or Certified Internal Auditor (CIA). Minimum of four (4) years successful auditing experience. Certified Information Systems Auditor (CISA) certification; advanced degree in accounting, information systems, or related disciplines; and Information Technology (IT) audit experience desirable. Or a combination of education, experience, and training that would produce the required knowledge and abilities.

### **JOB DESCRIPTION**

Performs audits to ensure compliance with state statutes and institutional standards. Plans audits (operational, financial, compliance, program, and investigative), performs fieldwork, appraises systems of internal control, and prepares organized, accurate and competent work papers that clearly document and support conclusions regarding audit objectives. Facilitates the communication of audit results through written reports and oral presentations to management. Performs other related duties as assigned.

### **OTHER SPECIFICATIONS**

Frequent contact with other University departments, personnel and state agencies via phone and computer. Must be versed in the application of professional auditing standards; excellent organizational ability and written and oral communication skills; proven ability to work with people; proven ability to utilize computers in the performance of job duties; and a working knowledge of IT audit concepts. Good working knowledge of Texas statutory requirements applicable to public universities would be helpful. Experience with spreadsheet programs necessary.

### **SALARY AND BENEFITS**

Salary is commensurate with the successful applicant's experience and qualifications. Benefits include paid vacation, sick leave, insurance, retirement contributions and other benefits provided to State of Texas employees.

### **ABOUT THE LAMAR CAMPUSES**

To learn more about the campuses or the Texas State University System, please visit:

<http://www.tsus.edu>

<http://www.lamar.edu>

<http://www.lit.edu>

<http://www.lSCO.edu>

<http://www.lamarpa.edu>

### **SELECTION PROCESS**

Screening of applications and nominations will begin immediately and continue until the position is filled. To be considered for the position, applicants must compete and submit a State of Texas Employment application ( <http://www.twc.state.tx.us/jobs/gvjb/stateapp.pdf> ). Applications and nominations may be submitted via U. S. Mail, e-mail, or fax to:

Ms. Carole L. Fox, CPA  
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**The Texas State University System is an Equal Opportunity Employer.**